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ROYAL INSURANCE CORPORATION OF BHUTAN LTD.

HEAD OFFICE: THIMPHU

R I C B

MARINE INSURANCE INLAND TRANSIT CLAIM FORM

Please enclose original invoice

Surrender the original Policy or Declaration

Declaration/certificate No.

Name of the Assured & Address	
Name and address of the Consignor	
Name & address of the Consignee	
Station of origin & destination of Consignment.	
Carrier's Receipt No. & date and station from which issued.	
Goods carried at owners risk or Carriers risk	
Carriers endorsement, if any respecting the condition of the packing or container of the consignment at the time of dispatch.	
Give a full description of goods consigned and their value.	
Details of mode of packing	
When delivery of the consignment was taken was the outward condition of it such as to rouse suspicion about internal damage or shortage? Please give details including date of delivery.	
Was open delivery of the consignment obtained & appropriate certificate from the representative of carriers obtained? If obtained, the certificate may be closed.	
Date of receipt of materials at consignee's warehouse.	
State the exact nature of damage or loss and the approximate value of such loss.	
Are you interested in retaining salvage? If so, what is your offer?	
Please state the proximate cause of such loss or damage.	
As per policy conditions, did you immediately lodge a claim on the carriers? if so, copies of correspondence exchanged with the carriers may be enclosed. (Claim on Railways is berried if notice is not given within 6 months).	
In case of shortage, did you refer to supplies to ascertain if a short supply was made by them through an error?	
If the damaged article could be repaired or re-conditioned, please indicate the cost that would be involved.	

INSURE TO BE SURE

Phuentsholing: Post Box: 77 : + 975-5-252482,252509,252453,252868, Fax : 05-252640,252441,253141.

Email: rictbo@druknet.bt, Website: www.ricb.com.bt

TEL : THIMPHU Post # 315 02-321037/322426/321161 323487/324282/321036 Fax : 02-323677	KHURUTHANG 02-584310	GELEPHU 06-251070	TRASHIGANG 04-521156	MONGAR 04-641116	BUMTHANG 03-631101	SAMTSE 05-365235	S/JONCKHAR 07-251095	PARDI 08-271281	GEDU 05-282330
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RICB

<p>After arrival of goods at final destination on what date did the consignee start opening up and inspection of the goods.</p>	
<p>a) After Completion of inspection as stated above, on what date were the discrepancies to the Insurance Co.? Please state Ref. No. and date.</p>	
<p>b) If there is any delay in intimating please state reasons.</p>	

IF GOODS ARE DESPATCHED TO CONSIGNEE'S WAREHOUSE FROM THE DESTINATION
RAILWAY STATION

<p>a) Give the full address of the final destination of goods and state on what date the goods were dispatched to that place from destination railway station</p> <p>b) Distance of consignee's Warehouse from the destination Railway Station</p> <p>c) On what date did the goods reach the final destination named above.</p> <p>d) If there is any delay in the goods reaching the final destination named above.</p>	
<p>What is the mode of transportation?</p>	
<p>a) What is the external condition of the package when delivered at final destination?</p> <p>b) If damaged, state the nature of damage and attributed cause for the same.</p>	
<p>When and where was the shortage/damage established?</p>	

I/We hereby certify that the information herein given is to the best of my/our knowledge and information correct.

Station

Signature

Date

Designation

Note: -

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Email: ricbho@druknet.bt, Website: www.ricb.com.bt

TEL : THIMPHU Post # 315
Call : 02-321037/322426/321161
Fax : 02-323487/324282/321036

KHURUTHANG 02-584310	GELEPHU 06-251070	TRASHIAGANG 04-521156	MONGAR 04-641116	BUMTHANG 03-631101	SAMTSE 05-365235	S/JONGKHAR 07-251095	PARO 08-271281	GEDU 05-282330
02-584310	06-251782	04-521298	04-641446	03-631101	05-365591	07-251492	08-272019	05-282564



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R I C B

If the space provided against each query is not sufficient, then the reply may be given on separate sheet of paper.

DETAILS OF DISCREPANCIES

Mark & No.	Shortage	Breakage	Repairable or replacement	Cost	Your offer for retaining salvage.



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