

**KNOW YOUR CUSTOMER FORM: INDIVIDUAL**

*(All the particulars marked with \* signs are mandatory field)*

**PERSONAL DETAIL (s) to be filled by the applicant**

**Salutation:**

☐ Mr
 ☐ Mrs.
 ☐ Ms
 ☐ Lyonpo  
☐ Dr.
 ☐ Dasho

Passport size  
Photograph

Name\*

Gender\*

☐ Male

☐ Female

CID No.\*

CID validity date:

Date of Birth\*

Nationality\*

Tax ID no.\*

Email ID\*:

Mobile No.

Passport No. **(Foreigners only):**

Work Permit No.:

**Permanent Address\***

**Residential/ Current Address\***

House No: .....

Building No/Flat No: .....

Thram No: .....

Street Name: .....

Village: .....

Gewog/Thromde: .....

Gewog: .....

Dzongkhag: .....

Dzongkhag: .....

**Occupation:**

- ☐ Civil servant      ☐ Corporate Employee      ☐ Parliamentarian      ☐ Judiciary  
☐ Private Employee      ☐ Monk/Laymen/Nun      ☐ Student      ☐ Armed Forces  
☐ Business      ☐ Farmer      ☐ NGOs      ☐ Diplomats      ☐ Homemaker  
☐ Consultant      ☐ Pensioner      ☐ Auditors      ☐ CSO      ☐ Tourist Guides  
☐ Academician      ☐ Freelancer      ☐ Sales Executives      ☐ Contract Employee  
☐ International Agency      ☐ Autonomy Agency      ☐ Local Government Employee  
☐ Others, Please specify \_\_\_\_\_

Name of the organization

Designation

Employee ID

Nature of Service*	Regular	If Contract	Appointment date:
			Contract end date:
**Politically Exposed Person (PEP)/Linked to PEP (required as per RMA AML/CFT Regulations):			<input type="checkbox"/> Yes <input type="checkbox"/> No

*\*\* Politically Exposed Party (PEP): An individual who holds prominent public position or high level influence, power or decision making authority. For example head of state, government, senior politicians, senior government, judicial or military officials, senior executives of state owned corporations, important political officials.*

**Gross Annual Income in (Nu.)**

Below 100,000	
100,001 - 500,000	
500,001- 1,000,000	
1,000,001- 1,500,000	
1,500,001-2,000,000	
Above 2,000,0001	

*(please tick the slab)*

**BANK DETAIL (s)\***

Bank's name	Account Number
Bhutan National Bank Limited	
Bank of Bhutan Limited	
Bhutan Development Bank Limited	
T-Bank	
Druk Punjab National Bank	
Others (Please Specify.....)	

**DETAIL OF FAMILY MEMBER(s)\***

Name	Relationship	Nationality	CID No.	Contact No.

*\*Provide at least three members of the family*

**Documents to be submitted:**

Two recent Passport size photo

☐

Proof of Identity/CID copy

☐

**Declaration and Consent:**

I/we hereby declare that the information provided above are true, correct and complete in all respect to the best of my/our knowledge and ability.

I/we give my/our consent to RICBL to disclose and share all or any information provided above to the Royal Monetary Authority, Credit Information Bureau and/or any other lawful authorities as may be required by the laws of the Kingdom of Bhutan.

Further, I/we shall agree to the following terms and conditions:

**I. Timely KYC updates and accurate information maintenance:**

- ✓ Update RICBL of any change in my/our information therein, immediately. Failure to update KYC details as and when required, RICB has reserve right to restrict services of the organization. In case of any of the above information is found to be false or untrue or misleading or misrepresenting, I/we are aware to be held liable for it.

**II. Prohibition of Third Party Account Usage (applicable to credit services):**

- ✓ I/we shall use the account(s) solely for the intended and lawful purpose only.
- ✓ I/we shall not allow or share third parties to use my/our account for whatsoever reasons.



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**ROYAL INSURANCE CORPORATION OF BHUTAN LTD.**



- ✓ I/we shall accept full liability for any unlawful use of my/our account.
- ✓ I/we acknowledge that permitting third parties to use my account for any reasons may result in immediate account freeze or future facilities may be restricted if detected by the lender.
- ✓ I/We hereby clearly understand that breaching of any above terms and conditions may result in criminal prosecution or civil penalties as prescribed by Regulations/Law.

Name: \_\_\_\_\_

Identification No.: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Designation: \_\_\_\_\_ Signature \_\_\_\_\_