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**ROYAL INSURANCE CORPORATION OF BHUTAN LTD.**

No. RICB/CO/HRD (03)/2026/4893

April 09, 2026

**Vacancy Announcement**

The Royal Insurance Corporation of Bhutan Limited is pleased to announce the following vacancies:

Sl. No	Designation	Slots	Gross Salary	Minimum Qualification and Experience required	Eligibility Criteria	Employment Type
1	Civil Engineer	1	*Gross Salary Nu.55,835 and 5% yearly increment with other benefits as per SRR2025	Bachelors in Civil Engineering from university recognized by the RGOB	Class X: 60% (Eng. plus four best subjects)	Regular
					Class XII: 60% (Eng. plus three best subjects)	
					Degree: 60%	
2	Claims Officer	1	*Gross Salary Nu.55,835 and 5% yearly increment with other benefits as per SRR2025	Bachelors in Civil Engineering from university recognized by the RGOB	Class X: 60% (Eng. plus four best subjects)	Regular
					Class XII: 60% (Eng. plus three best subjects)	
					Degree: 60%	
3	Assistant Human Resource Officer	1	*Gross Salary Nu.48,002 and 5% yearly increment with other benefits as per SRR2025	BCom/BAA in Human Resource Management (HRM) from university recognized by the RGOB	Class X: 60% (Eng. plus four best subjects)	Regular
					Class XII: 60% (Eng. plus three best subjects)	
					Degree: 60%	

**Corporate Office, Thimphu, Post Box No 315 EPABX: +975 02 321161/323487**

**eMail: [contactus@ricb.bt](mailto:contactus@ricb.bt) Visit us @ [www.ricb.bt](http://www.ricb.bt) Call us @ 1818**



**RICB**  
"Your partner for growth and security"

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## ROYAL INSURANCE CORPORATION OF BHUTAN LTD.

4	Associate Field Officer	1	*Gross Salary Nu.39,504 and 5% yearly increment with other benefits as per SRR2025	Diploma in Civil Engineering from university recognized by the RGOB	Class X: 60% (Eng. plus four best subjects)	Regular
					Class XII: 60% (Eng. plus three best subjects)	
					Diploma: 60%	

**NB:**

- Certificate/degree obtained through distance learning shall not be accepted.
- Only shortlisted candidates will be notified for the written exam and selection interview through phone call/email/website.
- Shortlisted applicants must produce original documents during the interview.
- For further information please contact the Human Resource Division, RICB, Thimphu at 17291206/ 77345181.

All eligible candidates may apply to through <https://thegateway.bt> on or before 22<sup>nd</sup> of April 2026 (before 5.00 pm).

