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ROYAL INSURANCE CORPORATION OF BHUTAN LTD.

No. RICB/CO/HRD (03)/2026/ 13168

September 03, 2026

Vacancy Announcement

The Royal Insurance Corporation of Bhutan Limited is pleased to announce the following vacancies:

Sl. No	Designation	Slots	Gross Salary	Minimum Qualification and Experience required	Eligibility Criteria	Employment Type
1	Assistant Credit & Investment Officer	1	*Gross Salary Nu.48,002 and 5% yearly increment with other benefits as per SRR2025	Bachelors Degree in BBA/BCOM from university recognized by the RGOB	Class X: 60% (Eng. plus four best subjects) Class XII: 60% (Eng. plus three best subjects) Degree: 60%	Regular
3	Associate Field Officer I	2	*Gross Salary Nu.39,504 and 5% yearly increment with other benefits as per SRR2025	Diploma in Civil Engineering from university recognized by the RGOB	Class X: 60% (Eng. plus four best subjects) Class XII: 60% (Eng. plus three best subjects) Diploma: 60%	Regular
3	Associate Underwriting Officer III	1	Gross Salary Nu.31,010 and 5% yearly increment with other benefits as per SRR2025	Class XII- General	Class X: 60% (Eng. plus four best subjects) Class XII: 60% (Eng. plus three best subjects)	Regular

Corporate Office, Thimphu, Post Box No 315 EPABX: +975 02 321161/323487

eMail: contactus@ricb.bt Visit us @ www.ricb.bt Call us @ 1818



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། རྒྱལ་ཁབ་འཛུགས་པའི་འཕྲུལ་འབྲེལ་ཁྲུང་རྒྱུ་ལས་ཁུངས་ལ. འཛུགས་པའི་འཕྲུལ་འབྲེལ་ཁྲུང་རྒྱུ་ལས་ཁུངས་ལ. འཛུགས་པའི་འཕྲུལ་འབྲེལ་ཁྲུང་རྒྱུ་ལས་ཁུངས་ལ.

ROYAL INSURANCE CORPORATION OF BHUTAN LTD.

NB:

- i. Certificate/degree obtained through distance learning shall not be accepted.
 - ii. Only shortlisted candidates will be notified for the written exam and selection interview through phone call/email/website.
 - iii. Shortlisted applicants must produce original documents during the interview.
 - iv. For further information please contact the Human Resource Division, RIBC, Thimphu at 17291206/ 77345181.
- All eligible candidates may apply to through <https://thegateway.bt> on or before 24th of September, 2026 (before 5.00 pm).



Management

Corporate Office, Thimphu, Post Box No 315 E-RBX: +975 02 321161/323487
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